

Department of Urdu
Shri Krishan Chander Government Degree College
Poonch
(Autonomous)

Accredited Grade 'A' by NAAC
(Affiliated to University of Jammu)
Phone: 01965220231, Email: degreecollegepoonch@gmail.com
Web: www.skcgdcpoonch.ac.in

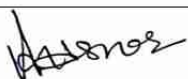
MINUTES OF THE BOARD OF STUDIES MEETING

Shri Krishan Chander Government Degree College Poonch has been accredited with 'A' Grade by NAAC and recently been awarded Autonomous status by UGC vide order No. F.2-10/2023(Ac-Policy) dated 20th February 2026. Consequently, the University of Jammu vide order No. CDC/2026/9724—26 dated 09/03/2026 has authorised the college to function as an Autonomous College with effect from the Academic Session 2026-27.

Keeping in view the guidelines of UGC, the Department of Urdu has constituted its Board of Studies for developing, reviewing and updating course content, syllabi and academic programmes for FYUGP Semester—I & II for the examinations to be held in 2026, 2027 & onwards for Semester—I and Semester—II.

The Department of Urdu SKC GDC Poonch convened its first meeting of its newly constituted Board of Studies under autonomous scheme on 30-05-2026 at 12:00 Noon in the Department of Urdu (Virtual Mode), SKC GDC Poonch. The Chairperson welcomed the members and briefed the agenda of the meeting and forum was opened for individual subject deliberations.

MEMBERS PRESENT

S.No	Name and Designation	Nature	Signature
1.	Dr. Khalil Ahmed Head, Department of Urdu, SKC GDC Poonch	Chairperson	
2.	Professor (Dr) Mushtaq Alam Qadri Department of Urdu, University of Delhi	Subject Expert outside the parent University	
3	Prof Assadullah Khan, Dean Academic Affairs, SKC GDC, Poonch	Dean Academic Affairs	
4.	Dr. Mohd Asaf Malik Sr. Assistant Professor Department of Urdu, BGSBU, Rajouri	Subject Expert outside the parent University	
5.	Dr. Mohammad Latif Associate Professor & Head Department of Urdu, Govt. PG College Rajouri	Expert from outside the autonomous college	
6.	Mr. Iqbal Hussain Shah Editor – in Chief Daily Udaan 1st Floor Auqaf Building Residency Road Jammu Srinagar Office: J-17 Jawahar Nagar	Representative from allied area	
7.	Prof Apfan Arif Assistant Professor GDC Reasi	Subject Expert	
8.	Dr Mushtaq Ahmed Assistant Professor University of Kashmir Hazratbal, Srinagar	Alumni Member	
9.	Dr. Imtiaz Hussain Shah Assistant Professor Department of Urdu, SKC GDC Poonch	Member	
10.	Dr. Amjed Ali Assistant Professor Department of Urdu, SKC GDC Poonch	Member	
11.	Dr Ajaz Hussain Shah	Subject Expert	

Besides, the below mentioned faculty member of the department working as academic arrangement also attended the meeting:

12. Dr Abdul Wajid Zarger

The following agenda items were discussed in the meeting and resolved unanimously:

Item No. 1:

To discuss, adopt and approve the syllabus, credits and courses for FYUGP Semester-I & II

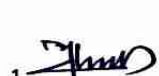
Resolution:

The Department of Urdu submitted the proposed syllabus to the members of the Board of Studies in Urdu for examination and approval. The members reviewed the draft thoroughly and recommended a few minor revisions. Following detailed discussions, the Board resolved to adopt 80% of the syllabus from the parent institution, the University of Jammu, Jammu, while approving the remaining 20% of the syllabus developed by the Department of Urdu for all courses after careful scrutiny and comprehensive deliberation.

The syllabus and courses of study for Semester I and Semester II of the Four-Year Undergraduate Programme (FYUGP) under NEP-2020 were approved for implementation.

Semester	Course Type	Course Code	Course Title	Credits
I	Major (Theory)	UMJURTH-101	A Study of Urdu Poetry	4
	Major(Tutorial)	UMJURTT-111	Ilm –e- Bayaan & Ilm –e- Badii	2
	Minor	UMIURTH-121	A Study of Urdu Poetry	4
	Minor (Tutorial)	UMIURTT-131	Ilm –e- Bayaan & Ilm –e- Badii	2
	Multidisciplinary (MD)	UMDURTH-141	Urdu Grammar and Composition	3
	Skill Enhancement Course (SEC)	USEURPR-151	Urdu Computer	2
	Ability Enhancement Course (AEC)	UAEURTH-171	Urdu Language, Grammar and Journalism	3
II	Major (Theory)	UMJURTH-201	A Study of Urdu Prose	4
	Major (Tutorial)	UMJURTT-211	The methodology of Fictional and Non - Fictional Prose	2
	Minor	UMIURTH-221	A Study of Urdu Prose	4
	Minor (Tutorial)	UMIURTT-231	A Study of Urdu Poetry	2
	Multidisciplinary (MD)	UMDURTH-241	Urdu Grammar and Composition	3
	Skill Enhancement Course (SEC)	USEURPR-251	Urdu Inpage	2
	Ability Enhancement Course (AEC)	UAEURTH-271	Urdu Language, Modern Prose Genres & the Art of Letter writing	3

Signatures:

1  2  3  4  5 

6  7  8  9  10 

Approved by:



Dr. Jasbir Singh
Principal

The framework for question paper preparation and the evaluation process for the above-mentioned courses shall be governed by the instructions issued by the college authorities. It was further decided that the syllabi of these courses would be formally notified only after obtaining approval from the competent authority.

Item No. 2:

To review the Course Objectives and Learning Outcomes for FYUGP Semester-I & II

Resolution:

After detailed deliberation, the Board of Studies in Urdu examined and approved the Course Objectives and Learning Outcomes developed by the department.

Item No. 3:

To approve the procedure for conducting Internal and External Examinations for Semester-I (December 2026, 2027 & 2028) and Semester-II (May 2027, 2028 & 2029)

Resolution:

The Board of Studies endorsed the examination procedure and assessment scheme, including both internal and external examinations, as formulated by the department for Semester-I examinations scheduled in December 2026, 2027 and 2028, and Semester-II examinations to be conducted in May 2027, 2028 and 2029.

Item No. 4:

To consider the pattern and model question papers for FYUGP Semester-I & II

Resolution:

The members unanimously accepted and sanctioned the question paper design and model papers prepared for all FYUGP Semester-I & II courses.

Item No. 5:

To prepare a panel of paper setters and evaluators for submission to the Controller of Examination for FYUGP Semester-I & II

Resolution:

It was resolved that a panel of paper setters and evaluators would be constituted from among Urdu faculty members serving in affiliated and autonomous colleges under the University of Jammu, affiliated and autonomous colleges under the University of Kashmir, Baba Ghulam Shah Badshah University, Rajouri and the University of Delhi.

Furthermore, the Chairperson, Board of Studies in Urdu, SKC GDC Poonch, was authorized to finalize the panel and submit the same to the Controller of Examination, SKC GDC Poonch.

Item No. 6:

Any Other Points

The Board recommended that teachers incorporate innovative and interactive teaching practices in classroom instruction to enrich students' vocabulary and enhance their listening, speaking, reading, and writing competencies.

The proceedings concluded with a formal vote of thanks.



Dr. Khalil Ahmed

(Chairperson)

Signatures:

1  2  3  4  5 
6  7  8  9  10 

Approved by:



Dr. Jasbir Singh
Principal

Shri Krishan Chander Government Degree College Poonch

AUTONOMOUS (Affiliated to University of Jammu)

Department of Urdu

Syllabus and Courses Structure, Urdu

For

Four Year Undergraduate Programme (FYUGP)

Academic Session 2026-2027 and onwards

UG

SEMESTER-I

UNDER

NEP-2020

Major -Semester - I

Course: Urdu Major

Classes per Week: 4

Internal Assessment: 20

End Semester: 80 (3 hrs.)

Title: A Study of Urdu Poetry

Course Code: UMJURTH-101

Credits: 4

Duration: (1.5 hrs.)

Maximum Marks: 100

Objectives

The primary objective of this course is to develop students' comprehensive reading, writing, learning, and speaking skills through the study of language, literature, and poetry. The course aims to provide students with a fundamental understanding of Urdu literature and poetry. It seeks to encourage and motivate students to read, write, learn, and critically appreciate literary texts. Furthermore, the course is designed to familiarize students with the major forms of Urdu poetry, particularly the Ghazal and the Nazm, and to enhance their understanding of their thematic, stylistic, and cultural significance.

یونٹ اول

مطالعہ ادب

۱۔ ادب کیا ہے؟ ۲۔ ادب کے بارے میں مفکرین کی آراء ۳۔ شعری ادب کی خصوصیات ۴۔ نثری ادب کی اوصاف

یونٹ دوم

شعری اصناف: تعارف، فن اور روایت

۱۔ غزل ۲۔ نظم ۳۔ قصیدہ ۴۔ مرثیہ ۵۔ مثنوی ۶۔ رباعی

یونٹ سوم

مطالعہ غزلیات (تدریس متن)

۱۔ داغ دہلوی

(i) تمہارے خط میں نیا اک سلام کس کا تھا

(ii) عجب اپنا حال ہوتا جو وصال یار ہوتا

۲۔ جگر مراد آبادی

(i) اک لفظ محبت کا ادنیٰ یہ فسانا ہے

(ii) آدمی آدمی سے ملتا ہے

۳۔ داغ دہلوی، جگر مراد آبادی کی حیات اور غزل گوئی

یونٹ چہارم

مطالعہ منظومات (تدریس متن)

۱۔ نظیر اکبر آبادی دیوالی، روٹیاں

۲۔ علامہ اقبال فرمان خدا، ناک

۳۔ نظیر اکبر آبادی، علامہ اقبال کی حیات اور نظم نگاری

معاون کتب

۱۔ اُردو غزل	یوسف حسین خاں
۲۔ غزل اور مطالعہ غزل	عبادت بریلوی
۳۔ اُردو غزل کے جدید رجحانات	خالد علوی
۴۔ جدید اُردو نظم اور یورپی اثرات	حامد کاشمیری
۵۔ نظم جدید کی کروٹیں	وزیر آغا
۶۔ اصنافِ سخن اور شعری تقییں	شمیم احمد
۷۔ تاریخ ادب اُردو	نور الحسن نقوی
۸۔ جدید اُردو نظم اور یورپی اثرات	حامد کاشمیری
۹۔ منتخب نظمیں	اُردو اکادمی، لکھنؤ
۱۰۔ منتخب غزلیں	اُردو اکادمی، لکھنؤ
۱۱۔ مطالعہ اُردو زبان (سمسٹر اول)	قاسمی کتب خانہ جموں
۱۲۔ تاریخ ادب اُردو (جلد دوم، جلد چہارم)	جمیل جالبی
۱۳۔ پنجاب میں اُردو	حافظ محمود شیرانی
۱۴۔ اُردو زبان کی مختصر ترین تاریخ	ڈاکٹر سلیم اختر
بانگ درا	علامہ محمد اقبال

Pattern of Internal Assessment Examination:

1. 20 Marks shall be earmarked for internal assessment

(5 Marks for attendance 15 for Assessment test)

Scheme for award of Marks for attendance shall be as followed by the college.

2. Internal assessment test shall be conducted after the completion of 50% of the syllabus. In 15 Marks test the question paper shall comprise of two sections.

Section-A (5x2=10)

Short answer questions- Attempt five questions of 02 Marks each out of seven questions. (Max. of 30 words each)

Section- B (5X1=5)

Long answer questions- Attempt one question out of two questions of 05 Marks each. (Max. of 100 words)

Pattern of External Examination:

Max. Marks: 80 Time Duration: 3:00 Hrs.

The question paper for end semester examination will consists of three sections:

Section-A (5x=15)

Five short answer type questions of 3 Marks each covering all units. All questions will be compulsory.

Section-B (7x5=35)

compulsory.Five medium answer type questions of 7 Marks each covering all units.All questions will be

Section-C (15x2=30)

Four long answer type questions of 15 Marks each,covering all units. The candidate will have to attempt any two questions only.

Major: Tutorial Course Code: UMJARTT-111 Credits: 02

Total Duration: 30 hours Total Marks: 50

Internal Examination= 25

End Semester Examination = 25 (3 Hours)

Examination & Evaluation Pattern: Title : Ilm -e- Bayaan & Ilm -e- Badii

(a) Internal (25 marks)

Continuous Assessment / Daily Performance (05 marks). The teacher must guide students to maintain practicum

File/Register on daily basis and award them Alpha (a), Beta (B) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

(b) External (25 marks)

Continuous Assessment / Daily Performance (05 marks). The teacher must guide students to maintain practicum

File/Register on daily basis and award them Alpha (a), Beta (B) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

Presentation (10 marks). The presentation will be made on a topic to be selected by the External Examiner from the exercise part of the Tutorial.

Exam (10 marks)

Practicum File (2.5 marks)

Viva-voce (2.5 marks)

پنٹ اول

علم بیان: تعریف اور اقسام

۱۔ تشبیہ، استعارہ، مجاز مرسل، کنایہ۔

پنٹ دوم

علم بدیع: تعریف اور اقسام

۱۔ ایہام، تلخیص، تحلیل، مبالغہ۔

۲۔ صنعت اشتقاق، صنعت تکرار، صنعت تجنیس، صنعت تضاد۔

Semester - I

Course: Urdu Minor

Classes per Week: 4

Internal Assessment: 20

End Semester: 80 (3 hrs.)

Title: A Study of Urdu Poetry

Course Code: UMIURTH-121

Credits: 4

Duration: (1.5 hrs.)

Maximum Marks: 100

Objectives:

The primary objective of this course is to develop students' comprehensive reading, writing, learning, and speaking skills through the study of language, literature, and poetry. The course aims to provide students with a fundamental understanding of Urdu literature and poetry. It seeks to encourage and motivate students to read, write, learn, and critically appreciate literary texts. Furthermore, the course is designed to familiarize students with the major forms of Urdu poetry, particularly the Ghazal and the Nazm, and to enhance their understanding of their thematic, stylistic, and cultural significance.

یونٹ اول

مطالعہ ادب

۱۔ ادب کیا ہے؟ ۲۔ ادب کے بارے میں مفکرین کی آراء ۳۔ شعری ادب کی خصوصیات ۴۔ نثری ادب کی اوصاف

یونٹ دوم

شعری اصناف: تعارف، فن اور روایت

۱۔ غزل ۲۔ نظم ۳۔ قصیدہ ۴۔ مرثیہ ۵۔ مثنوی ۶۔ رباعی

یونٹ سوم

مطالعہ غزلیات (تدریس متن)

۱۔ داغ دہلوی

(i) تمہارے خط میں نیا اک سلام کس کا تھا

(ii) عجب اپنا حال ہوتا جو وصال یا رہوتا

۲۔ جگر مراد آبادی

(i) اک لفظ محبت کا ادنیٰ یہ فسانا ہے

(ii) آدی آدی سے ملتا ہے

۳۔ داغ دہلوی اور جگر مراد آبادی کی حیات اور غزل گوئی

یونٹ چہارم

مطالعہ منظومات (تدریس متن)

۱۔ نظیر اکبر آبادی دیوالی، روٹیاں

۲۔ علامہ اقبال فرمان خدا، ناک

۳۔ نظیر اکبر آبادی، علامہ اقبال کی حیات اور نظم نگاری

معاون کتب

۱۔ اردو غزل	یوسف حسین خاں
۲۔ غزل اور مطالعہ غزل	عبادت بریلوی
۳۔ اردو غزل کے جدید رجحانات	خالد علوی
۴۔ جدید اردو نظم اور یورپی اثرات	حامد کاشمیری
۵۔ نظم جدید کی کروٹیں	وزیر آقا
۶۔ اصناف سخن اور شعری تقیں	ہشیم احمد
۷۔ تاریخ ادب اردو	نور الحسن نقوی
۸۔ جدید اردو نظم اور یورپی اثرات	حامد کاشمیری
۹۔ منتخب نظمیں	اردو اکادمی، لکھنؤ
۱۰۔ منتخب غزلیں	اردو اکادمی، لکھنؤ
۱۱۔ مطالعہ اردو زبان (سمسٹر اول)	قاسمی کتب خانہ جموں
۱۲۔ تاریخ ادب اردو (جلد دوم، جلد چہارم)	جمیل جالبی
۱۳۔ پنجاب میں اردو	حافظ محمود شیرانی
۱۴۔ اردو زبان کی مختصر ترین تاریخ	ڈاکٹر سلیم اختر
بانگ درا	علامہ محمد اقبال

Pattern of Internal Assessment Examination:

1. 20 Marks shall be earmarked for internal assessment

(5 Marks for attendance 15 for Assessment test)

Scheme for award of Marks for attendance shall be as followed by the college.

2. Internal assessment test shall be conducted after the completion of 50% of the syllabus. In 15 Marks test the question paper shall comprise of two sections.

Section-A (5x2=10)

Short answer questions- Attempt five questions of 02 Marks each out of seven questions. (Max. of 30 words each)

Section- B (5X1=5)

Long answer questions- Attempt one question out of two questions of 05 Marks each. (Max. of 100 words)

Pattern of External Examination:

Max. Marks: 80 Time Duration: 3:00 Hrs.

The question paper for end semester examination will consists of three sections:

Section-A (5x=15)

Five short answer type questions of 3 Marks each covering all units. All questions will be compulsory.

Section-B (7x5=35)

compulsory.Five medium answer type questions of 7 Marks each covering all units.All questions will be

Section-C (15x2=30)

Four long answer type questions of 15 Marks each,covering all units. The candidate will have to attempt any two questions only.

Minor: Tutorial Course Code: UMIURTT-131 Credits: 02

Total Duration: 30 hours Total Marks: 50

Internal Examination= 25

End Semester Examination = 25 (3 Hours)

Examination & Evaluation Pattern: Title : Ilm -e- Bayaan & Ilm -e- Badii

(a) Internal (25 marks)

Continuous Assessment / Daily Performance (05 marks). The teacher must guide students to maintain practicum

File/Register on daily basis and award them Alpha (a), Beta (i) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05marks)

(b) External (25 marks)

Continuous Assessment / Daily Performance (05 marks). The teacher must guide students to maintain practicum

File/Register on daily basis and award them Alpha (a), Beta (i) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

Presentation (10 marks). The presentation will be made on a topic to be selected by the External Examiner from the exercise part of the Tutorial.

Exam (10 marks)

Practicum File (2.5 marks)

Viva-voce (2.5 marks)

پنٹ اول

علم بیان: تعریف اور اقسام

۱۔ تشبیہ، استعارہ، مجاز مرسل، کنایہ۔

پنٹ دوم

علم بدیع: تعریف اور اقسام

۱۔ ایہام، تلخیص، تحلیل، مبالغہ۔

۲۔ صنعت اشتقاق، صنعت تکرار، صنعت تجنیس، صنعت تضاد۔

Semester- I

Title: Urdu Computer

Course: Urdu Skill

Course Code: USEURTPR-151

Attendance Marks: 05

Internal Duration: 1.5 hrs.

Internal Marks: 30

Duration External: 3 hrs

External Marks: 40

Total Marks 75

Credits 3

Objectives:

The objective of this course is to teach and learn the students about the internal and external structure of the computer as well as in-page procedure and importance, typing in the Urdu language, table-making process, and composing so that the students can get complete knowledge of the whole computer system.

پینٹ اول

- ۱۔ کمپیوٹر کی تعریف اور اقسام (ڈیجیٹل کمپیوٹر، اینالاگ کمپیوٹر، ہائبرڈ کمپیوٹر)
- ۲۔ ڈیجیٹل کمپیوٹر کی اقسام (سپر کمپیوٹر، مین فریم کمپیوٹر، مینی کمپیوٹر)

پینٹ دوم

- ۱۔ ہارڈ ویئر اور اس کے اجزاء
- ۲۔ سافٹ ویئر اور اس کی اقسام

پینٹ سوم

- ۱۔ اسٹوریج ڈیوائسز
- ۲۔ میموری کی اقسام

پینٹ چہارم

- ۱۔ مائیکروسافٹ آفس کا عملی استعمال
- ۲۔ مائیکروسافٹ پاور پوائنٹ کا عملی استعمال

معاون کتب

- ۱۔ عملی کمپیوٹر ٹینگ
 - ۲۔ ابتدائی کمپیوٹر ٹینگ کورس
 - ۳۔ کمپیوٹر کیا ہے؟
 - ۴۔ کمپیوٹر کی دنیا
 - ۵۔ کمپیوٹر اور ہارڈ ویئر
 - ۶۔ اردو تدریس فن اور جدید تقاضے
 - ۷۔ اردو زبان کے نئے تکنیکی وسائل اور امکانات
 - ۸۔ ٹیلی ویژن نشریات، تاریخ تحریر، تکنیک
 - ۹۔ ایلازمیات
- شفقت علی
فہیم احسن
ایم۔ ایس۔ نور
ڈاکٹر محمد احتشام الدین
محمد احتشام الدین خرم
ڈاکٹر کھٹاں ظہور
ڈاکٹر خواجہ اکرام
محمد عثمانی
ڈاکٹر محمد شاہ حسین

Note for the paper setter:

The paper shall consist of 75 marks. 35 marks of which shall be reserved for the internal assessment and 40 marks reserved for external examination to be conducted by the University/College.

The internal examination in theory shall consist of the following :-

Section A (5X3=15)

shall consist of Five(5) short answers to the questions (50 to 60 words) representing all units/syllabi atleast one question from each unit, having 3 marks for each answers to the question and all are compulsory.

Section B (10x2=20)

shall consist of (4) long answer type questions (400 to 500 words) of ten (10) marks each, covering all the units of syllabi. Atleast two (2) questions form each unit. The candidates shall have to attempt any two questions, (one question from each unit)

The External examination in theory shall consist of the following :-

Section A (5X3=15)

Shall consist of Four (5) short answers to the questions (70 to 80 words) representing all units/syllabi atleast one question from each unit, having 4 marks for each answers to the question and all are compulsory.

Section B (5X5=25)

Shall consist of (7) long answer type questions (400 to 500 words) of five (5) marks each, covering all the units of syllabi. The candidates shall have to attempt any five questions.

Semester -I

Multidisciplinary (MD)

Title: Urdu Grammar and Composition

Course Code: UMDURTH - 141

Internal Duration: 1.hrs

Internal Marks: 15

External Duration: 3 hrs

External Marks:75

End Exam: 60

Credits:3

Objectives:

The major objectives of this course are: To provide basic knowledge of reading and writing of the Urdu language and grammar. To enable the learners to know about the background of language. This course will also help the learners to know the important features and differences between literary, non-literary, and day-to-day speaking languages.

یونٹ اول

۱۔ علم ہجا

۲۔ حروفِ تہجی (عربی، فارسی، ہندی، حروفِ ہکارہ)

۳۔ استعمال کے حوالے سے حروف کی بدلتی شکلیں

یونٹ دوم

۱۔ مرکب حروف

۲۔ مفرد حروف

۳۔ اعراب (مد، زیر، زبر، پیش، تشدید، جزم وغیرہ)

یونٹ سوم

۱۔ دو حرفی الفاظ

۲۔ سہ حرفی الفاظ

۳۔ چار حرفی الفاظ

۴۔ پانچ حرفی الفاظ

۵۔ سا بقیے اور لاحقے

یونٹ چہارم

۱۔ لفظ کی تعریف اور اقسام

۲۔ کلمہ، اسم، فعل اور حرف کی تعریف اور اقسام

۳۔ متضاد الفاظ

۴۔ مترادف الفاظ

شفیع احمد صدیقی
قومی کونسل برائے فروغِ اردو
مولوی عبدالحق
رشید حسن خان
رشید حسن خان
ایم این قریشی، پونجی
ڈاکٹر ذکیل الرحمن وائس ایل گورنر
مرتب، شعبہ اردو دہلی یونیورسٹی

۱۔ اردو زبان و قواعد
۲۔ درسِ بلاغت
۳۔ قواعد اردو
۴۔ اردو زبان و قواعد
۵۔ اردو املا
۶۔ نقش و نگارِ اردو
۷۔ نگارِ اردو
۸۔ انتخاب نو

Note for Internal Examination Paper setter:

The question paper shall consist of two sections section A and section B.

(The Internal Assessment Test shall consist of 15 marks)

Section A (5x1=5)

will consist of 7 very short answer type questions, out of which the candidate will be required to answer any five. Each question will carry one (01) mark.

Section B (5x2=10)

will consist of 4 long answer-type questions from the first two units, out of which the candidate will be required to answer any two questions. Each question will carry five (05) marks.

Note for External Examination Paper setter:

The question paper shall consist of two sections: Section A and Section B.

Section A (4x3=12)

Four (04) short answer questions representing all units/ syllabi i.e. one question from each unit.

Each question shall be of three (03) marks (All Compulsory).

Section B (12x4=48)

Eight (8) long answer questions (four to be attempted) representing whole of the syllabi i.e. two questions from each unit. Each question shall be of twelve (12) marks.

Title: Urdu Linguistics, Grammar and Non-Fictional Prose

Course Code: UAEURTH-171

Internal Duration: 1.5 hrs.

Internal Marks: 15

Credits: 3

End Semester: 60

External Duration: 3 hrs.

Maximum Marks: 75

Objectives:

This syllabus contains four units. The major objectives of this course are the following:

- 1) To enable the learners to know about the linguistic background of a language and dialect, especially of the Urdu language. This course will also help the learners to know the important features and differences between literary, non-literary, and day-to-day speaking languages.
- 2) To develop basic knowledge of Urdu grammar among new learners. Like other major Indo-Aryan languages, the Urdu language also contains several important and interesting poetic and literary tools, so through this course, a learner can also go through these important and beautiful components of the Urdu language.

یونٹ اول

زبان: تاریخ اور تعریف

۱۔ اشارتی زبان، تقریری زبان اور تحریری زبان۔

۲۔ بولی تعریف، زبان اور بولی میں فرق۔

۳۔ ادبی زبان اور غیر ادبی زبان میں امتیازات۔

یونٹ دوم

قواعد: تعریف اور اہمیت

۱۔ رموز و اوقاف

۲۔ اردو لفظیات (حروف تہجی، حروف سہمی اور قمری، تلفظ اور اعراب، متشابہ الفاظ، مترادف الفاظ اور متضاد الفاظ، کنفی ۱۰۰ تا)

۳۔ محاورے اور کہاوتیں۔

پنٹ سوم

علم بیان اور علم بدیع: تعریف اور اقسام

۱۔ تشبیہ، استعارہ، مجاز مرسل، کنایہ۔

۲۔ ایہام، تلمیح، حسن تعلیل، مبالغہ۔

۳۔ صنعت اشتقاق، صنعت تکرار، صنعت تینیس، صنعت توشیح۔

پنٹ چہارم

صحافت: تعریف اور آغاز

۱۔ اردو صحافت ایک تعارف

۲۔ الکٹراٹک میڈیا۔

۳۔ پرنٹ میڈیا۔

معاون کتب

از مرزا غلیل احمد بیک

۱۔ اردو کی لسانی تکمیل

غلیل صدیقی

۲۔ زبان کا ارتقاء

مسعود حسین خان

۳۔ مقدمہ تاریخ زبان اردو

شفیع احمد صدیقی

۴۔ اردو زبان قواعد

قومی کونسل برائے فروغ اردو

۵۔ درس بلاغت

مولوی عبدالحق

۶۔ قواعد اردو

مرتبہ ڈاکٹر خواجہ محمد اکرام الدین

۷۔ اردو میڈیا

مرتبہ انور علی دہلوی

۸۔ اردو صحافت

از شازیہ رشید

۹۔ انڈین سینما تاریخ کے آئینے میں (سوسالہ تاریخ)

Note for Internal Examination Paper setter:

The question paper shall consist of two sections section A and section B.

(The Internal Assessment Test shall consist of 15 marks)

Section A (5x1=5)

will consist of 7 very short answer type questions, out of which the candidate will be required to answer any five. Each question will carry one (01) mark.

Section B (5x2=10)

will consist of 4 long answer-type questions from the first two units, out of which the candidate will be required to answer any two questions. Each question will carry five (05) marks.

Note for External Examination Paper setter:

The question paper shall consist of two sections: Section A and Section B.

Section A (4x3=12)

Four (04) short answer questions representing all units/ syllabi i.e. one question from each unit. Each question shall be of three (03) marks (All Compulsory).

Section B (12x4=48)

Eight (8) long answer questions (four to be attempted) representing whole of the syllabi i.e. two questions from each unit. Each question shall be of twelve (12) marks.

Shri Krishan Chander Government Degree College Poonch

AUTONOMOUS (Affiliated to University of Jammu)

Department of Urdu

Syllabus and Courses Structure, Urdu

For

Four Year Undergraduate Programme (FYUGP)

Academic Session 2026-2027 and onwards

UG

SEMESTER-II

UNDER

NEP-2020

Semester - II
Course: Urdu Major
Internal Assessment: 20
End Examination: 80
Maximum Marks:100

Title: A study of Urdu Prose
Course Code: UMJURTH-201
Duration: 1.5 hrs.
Duration: 3 hrs.
Credits:4

Objectives:

The objective of this course is to provide complete knowledge of Urdu prose. To enable the students to know about the fiction and non fiction differences and to enable the students to know about the main genres of fiction and non fiction prose, i.e., Dastan, Novel, Afsana, Drama, Inshaiyah, and Khaka. To enable and motivate the students to read, learn, and write Urdu prose and to make the students familiar with Urdu prose (fiction & non fiction).

پونٹ اول

مطالعہ اردو نثر:

۱۔ افسانوی نثر

۲۔ غیر افسانوی نثر

۳۔ افسانوی اور غیر افسانوی نثر میں فرق

۴۔ نثر کی اقسام (سلیس نثر، سادہ نثر، مقفی نثر، مسجع نثر، رنگین نثر)

پونٹ دوم

نثری اصناف: تعارف اور فن

۱۔ داستان ۲۔ ناول

۳۔ افسانہ ۴۔ ڈراما

۵۔ انشائیہ ۶۔ خاکہ

یونٹ سوم

مطالعہ افسانوی نثر (تدریس متن)

- ۱۔ بڑے گھر کی بیٹی
- ۲۔ آئی سی۔ ایس
- ۳۔ ٹوبہ ٹیک سنگھ
- ۴۔ نصاب میں شامل افسانہ نگاروں کی حیات اور افسانہ نگاری

یونٹ چہارم

مطالعہ غیر افسانوی نثر (تدریس متن)

- ۱۔ خوشامد
- ۲۔ برج بانو
- ۳۔ مرحوم کی یاد میں
- ۴۔ نصاب میں شامل انشائیہ نگاروں کی حیات اور انشائیہ نگاری

معاون کتب

- ۱۔ ادب کا مطالعہ
 - ۲۔ اردو اصناف کی تدریس
 - ۳۔ اردو نثر کا ارتقاء
 - ۴۔ ادب باب نثر اردو
 - ۵۔ ادبی اصناف
 - ۶۔ اردو کے نمائندہ افسانے
 - ۷۔ انشائیہ اور انشائیے
 - ۸۔ فن انشائیہ اور انشائیے
 - ۹۔ انشائیہ کے فنی سروکار
- ۱۔ الطہر پرویز
 - ۲۔ مسعود سراج
 - ۳۔ فرمان فتح پوری
 - ۴۔ پروفیسر سید محمد
 - ۵۔ پروفیسر گیان چند جین
 - ۶۔ الطہر پرویز
 - ۷۔ ڈاکٹر سید محمد حسین
 - ۸۔ ڈاکٹر فرحت حسین
 - ۹۔ ڈاکٹر احمد امتیاز

Pattern for Internal Assessment Examination:

1. 20 Marks shall be earmarked for internal assessment

(5 Marks for attendance 15 for Assessment test)

Scheme for award of Marks for attendance shall be as followed by the college.

2. Internal assessment test shall be conducted after the completion of 50% of the syllabus. In 15

Marks test the question paper shall comprise of two sections.

Section-A (5x2=10)

Short answer questions- Attempt five questions of 02 Marks each out of seven questions. (Max. of 30 words each)

Section- B (5X1=5)

Long answer questions- Attempt one question out of two questions of 05 Marks each. (Max. of 100 words)

Pattern of External Examination:

Max. Marks: 80 Time Duration: 3:00 Hrs.

The question paper for end semester examination will consists of three sections:

Section-A (5x=15)

Five short answer type questions of 3 Marks each covering all units. All questions will be compulsory.

Section-B (7x5=35)

Five medium answer type questions of 7 Marks each covering all units. All questions will be compulsory.

Section-C (15x2=30)

Four long answer type questions of 15 Marks each, covering all units. The candidate will have to attempt any two questions only.

Major: Tutorial Course Code: UMJURTT-211

Credits: 02

Total Duration: 30 hours Total Marks: 50

Internal Examination= 25

End Semester Examination = 25 (3 Hours)

Examination & Evaluation Pattern: Title: The Methodology of Fictional & Non- Fictional Prose

(a) Internal (25 marks)

Continuous Assessment/Daily Performance (05 marks). The teacher must guide students to maintain practicum

File/Register on daily basis and award them Alpha (a), Beta (i) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

(b) External (25 marks)

Continuous Assessment/Daily Performance (05 marks). The teacher must guide students to maintain practicum

File/Register on daily basis and award them Alpha (a), Beta (i) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

Presentation (10 marks). The presentation will be made on a topic to be selected by the External Examiner from the exercise part of the Tutorial.

Exam (10 marks)

Practicum File (2.5)

پینٹ اول

افسانوی نثر کے تخلیقی طریقہ کار

۱۔ افسانہ

۲۔ ناول

پینٹ دوم

غیر افسانوی نثر کے تخلیقی طریقہ کار

۱۔ انشائیہ

۲۔ خاکہ

Semester - II
Course: Urdu Minor
Internal Assessment: 20
End Examination: 80
Maximum Marks: 100

Title: A study of Urdu Prose
Course Code: UMIURTH-221
Duration: 1.5 hrs.
Duration: 3 hrs.
Credits: 4

Objectives:

The objective of this course is to provide complete knowledge of Urdu prose. To enable the students to know about the fiction and non fiction differences and to enable the students to know about the main genres of fiction and non fiction prose, i.e., Dastan, Novel, Afsana, Drama, Inshaiyah, and Khaka. To enable and motivate the students to read, learn, and write Urdu prose and to make the students familiar with Urdu prose (fiction & non fiction).

پہلا نمبر

مطالعہ اردو نثر

۱۔ افسانوی نثر

۲۔ غیر افسانوی نثر

۳۔ افسانوی اور غیر افسانوی نثر میں فرق

۴۔ نثر کی اقسام (سلیس نثر، سادہ نثر، مقفی نثر، مسجع نثر، رنگین نثر)

پہلا نمبر

نثری اصناف: تعارف اور فن

۱۔ داستان ۲۔ ناول

۳۔ افسانہ ۴۔ ڈراما

۵۔ انشائیہ ۶۔ خاکہ

پہلا نمبر

مطالعہ افسانوی نثر (تدریس متن)

۱۔ بڑے گھر کی بیٹی

۲۔ آئی۔ سی۔ ایس

۳۔ ٹوبہ بیک سنگھ

۴۔ نصاب میں شامل افسانہ نگاروں کی حیات اور افسانہ نگاری

پریم چند

علی عباس حسینی

سعادت حسن منٹو

پونٹ چہارم

مطالعہ غیر افسانوی نثر (تدریس متن)

سر سید احمد خان

۱۔ خوشامد

کنہیا لال کپور

۲۔ برج بانو

پطرس بخاری

۳۔ مرحوم کی یاد میں

۴۔ نصاب میں شامل انشائیہ نگاروں کی حیات اور انشائیہ نگاری

معاون کتب

۱۔ ادب کا مطالعہ

المہر پرویز

۲۔ اردو اصناف کی تدریس

مسعود سراج

۳۔ اردو نثر کا ارتقاء

فرمان فتح پوری

۴۔ ارباب نثر اردو

پروفیسر سید محمد

۵۔ ادبی اصناف

پروفیسر گیان چند جین

۶۔ اردو کے نمائندہ افسانے

المہر پرویز

۷۔ انشائیہ اور انشائیے

ڈاکٹر سید محمد حسین

۸۔ فن انشائیہ اور انشائیے

ڈاکٹر فرحت مہم

۹۔ انشائیہ کے فنی سروکار

ڈاکٹر احمد امپاز

Pattern for Internal Assessment Examination:

1. 20 Marks shall be earmarked for internal assessment

(5 Marks for attendance 15 for Assessment test)

Scheme for award of Marks for attendance shall be as followed by the college.

2. Internal assessment test shall be conducted after the completion of 50% of the syllabus. In 15 Marks test the question paper shall comprise of two sections.

Section-A (5x2=10)

Short answer questions- Attempt five questions of 02 Marks each out of seven questions. (Max. of 30 words each)

Section- B (5X1=5)

Long answer questions- Attempt one question out of two questions of 05 Marks each. (Max. of 100 words)

Pattern of External Examination:

The question paper for end semester examination will consists of three sections:

Section-A (5x=15)

Five short answer type questions of 3 Marks each covering all units. All questions will be compulsory.

Section-B (7x5=35)

Five medium answer type questions of 7 Marks each covering all units. All questions will be compulsory.

Section-C (15x2=30)

Four long answer type questions of 15 Marks each, covering all units. The candidate will have to attempt any two questions only.

Minor: Tutorial Course Code: UMIURTT-231

Credits: 02

Total Duration: 30 hours Total Marks: 50

Internal Examination= 25

End Semester Examination = 25 (3 Hours)

Examination & Evaluation Pattern: Title: The Methodology of Fictional & Non- Fictional Prose

(a) Internal (25 marks)

Continuous Assessment / Daily Performance (05 marks). The teacher must guide students to maintain practicum File/Register on daily basis and award them Alpha (a), Beta (i) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

(b) External (25 marks)

Continuous Assessment/Daily Performance (05 marks). The teacher must guide students to maintain practicum File/Register on daily basis and award them Alpha (a), Beta (i) and Gamma (Y). The maintained register will be attested by Principal of the college and the same shall be checked and verified by the external examiner.

Test/Seminar/Presentation (10 marks). The Project/ Content writing must be properly written in the practicum file.

Project/Content Writing (05 marks)

Attendance (05 marks)

Presentation (10 marks). The presentation will be made on a topic to be selected by the External Examiner from the exercise part of the Tutorial.

Exam (10 marks)

Practicum File (2.5)

پینٹ اول

افسانوی نثر کے تخلیقی طریقہ کار

۱۔ افسانہ

۲۔ ناول

پینٹ دوم

غیر افسانوی نثر کے تخلیقی طریقہ کار

۱۔ انشائیہ

۲۔ خاکہ

Semester- II

Course: Urdu Skill

Internal Marks: 35

Internal Duration: 1.5 Hrs.

External Examination Marks: 40

Total Marks 75

Title: Urdu Inpage

Course Code: USEURPR-251

Attendance Marks: 05

Internal Examination Marks: 30

Duration: 3 Hours

Credits 3

Objectives:

The objective of this course is to teach and learn the students about the internal and external structure of the Urdu Inpage as well as in-page procedure and importance, typing in the Urdu language, table-making process, and composing so that the students can get complete knowledge of the whole Urdu Inpage.

پینٹ اول

- ۱۔ ان پیج کے معنی اور اس کی اہمیت
- ۲۔ ان پیج کے انٹرفیس (اندرونی چہرے) کا تعارف
- ۳۔ ان پیج کے انٹرفیس (اندرونی چہرے) میں موجود مرکزی اور ذیلی اجزاء

پینٹ دوم

- ۱۔ ان پیج میں صفحہ بنانے کا طریقہ
- ۲۔ ان پیج میں کی بورڈ کی ترجیمات
- ۳۔ کمپوزنگ کا طریقہ

پینٹ سوم

- ۱۔ کمپوزنگ کے دوران اہم مراحل
- ۲۔ ٹیبل: تعریف اور طریقہ کار
- ۳۔ کالم: تعریف اور طریقہ کار

معاون کتب

- ۱۔ مکمل کمپیوٹر ٹینگ
 - ۲۔ ابتدائی کمپیوٹر ٹینگ کورس
 - ۳۔ کمپیوٹر کیا ہے؟
 - ۴۔ کمپیوٹر کی دنیا
 - ۵۔ کمپیوٹر اور ہارڈ ویئر
 - ۶۔ اردو تدریس فن اور جدید تقاضے
 - ۷۔ اردو زبان کے نئے ٹیکنیکل وسائل اور امکانات
- شفقت علی
عیم احسن
ایم۔ ایس۔ نور
ڈاکٹر محمد احتشام الدین
محمد احتشام الدین خرم
ڈاکٹر کھلشاں ظہور
ڈاکٹر خواجہ اکرام

Note for the paper setter:

The paper shall be consist of 75 marks. 35 marks of which shall be reserved for the internal assessment and 40 marks reserved for external examination to be conducted by the University/College.

The internal examination in theory shall be consist of the following :-

Section A (5X3=15)

shall consist of Five(5) short answers to the questions (50 to 60 words) representing all units/syllabi atleast one question from each unit, having 3 marks for each answers to the question and all are compulsory.

Section B (10x2=20)

shall consist of (4) long answer type questions (400 to 500 words) of ten (10) marks each, covering all the units of syllabi. Atleast two (2) questions form each unit. The candidates shall have to attempt any two questions, (one question from each unit)

The External examination in theory shall be consist of the following :-

Section A (5X3=15)

Shall consist of Four (5) short answers to the questions (70 to 80 words) representing all units/syllabi atleast one question from each unit, having 4 marks for each answers to the question and all are compulsory.

Section B (5X5=25)

Shall consist of (7) long answer type questions (400 to 500 words) of five (5) marks each, covering all the units of syllabi. The candidates shall have to attempt any five questions.

Semester - II

Ability Enhancement Course (AEC)

Title: Urdu Language, Grammar, Modern Prose Genres & the Art of Letter writing

Course Code: UAEURTH-271

Internal Duration: 1.5 hrs.

Internal Marks: 15

Exam Duration: 3 hrs.

Maximum Marks: 75

End Semester: 60

Credits: 3

Objectives:

This syllabus contains four units. The major objectives of this course are the following:

- 1) To enable the learners to know about the linguistic background of a language and dialect, especially of the Urdu language. This course will also help the learners to know the important features and differences between literary, non-literary, and day-to-day speaking languages.
- 2) To develop basic knowledge of Urdu grammar among new learners. Like other major Indo-Aryan languages, the Urdu language also contains several important and interesting poetic and literary tools, so through this course, a learner can also go through these important and beautiful components of the Urdu language.

پینٹ اول

اردو زبان: آغاز و ارتقاء

۱۔ اردو ساخت کے بنیادی عناصر

۲۔ اردو رسم الخط

۳۔ اردو زبان کی ابتداء کے مختلف نظریات

پینٹ دوم

قواعد اردو: اسم کا بیان

۱۔ اسم کی بنیادی اقسام

۲۔ تذکیر و تانیث

۳۔ واحد، جمع

یونٹ سوم

جدید نثری اصناف:

- ۱۔ مضمون کی تعریف اور طریقہ کار
- ۲۔ زوود نگاری کی تعریف اور طریقہ کار
- ۳۔ رپورتاژ: تعریف اور خصوصیات

یونٹ چہارم

فن خطوط نگاری:

- ۱۔ خطوط: تعریف اور اقسام
- ۲۔ خطوط: اجزاء اور اصول
- ۳۔ اُردو عرض نویسی (درخواست لکھنے کے فن، اصول و ضوابط)
- ۴۔ عملی سرگرمیاں

معاون کتب

- | | |
|-------------------------|---------------------------|
| ۱۔ اُردو کی لسانی تکمیل | مرزا غلیل احمد بیک |
| ۲۔ قواعد اُردو | مولوی عبدالحق |
| ۳۔ درس بلاغت | قوی تونس، دہلی |
| ۴۔ اُردو زبان اور قواعد | شفیع احمد صدیقی |
| ۵۔ نقش و نگار اُردو | ایم، این، قریشی، پونجی |
| ۶۔ اُردو زبان و قواعد | شفیع احمد صدیقی (حصہ اول) |

Note for Internal Examination Paper setter:

The question paper shall consist of two sections: section A and section B.

(The internal assessment test shall consist of 15 marks.)

Section A will consist of 4 long answer-type questions from the first two units, out of which the candidate will be required to answer any two questions. Each question will carry five (05) marks.

Section B will consist of 7 very short answer-type questions, out of which the candidate will be required to answer any five. Each question will carry one (01) mark.

Note for External Examination Paper setter:

The question paper shall consist of two sections: Section A and Section B.

Section A: Four (04) short answer questions representing all units/ syllabi i.e. one question from each unit. Each question shall be of three (03) marks (All Compulsory).

Section B: Eight (8) long answer questions (four to be attempted) representing whole of the syllabi i.e. two questions from each unit. Each question shall be of twelve (12) marks.

Semester - II

Multidiciplinary (MD)

Title: Urdu Grammar and Composition

Course Code: UMDURTH - 241

Internal Duration: 1.5 hrs.

Internal Marks: 15

Exam Duration: 3 hrs.

Maximum Marks: 75

End Semester: 60

Credits: 3

Objectives:

The major objectives of this course are To provide basic knowledge of reading and writing of the Urdu language and grammar. To enable the learners to know about the background of language. This course will also help the learners to know the important features and differences between literary, non-literary, and day-to-day speaking languages.

یونٹ اول

- ۱۔ علم ہجا
- ۲۔ حروف تہجی (الف سے یتک)
- ۳۔ استعمال کے حوالے سے حروف کی بدلی شکلیں

یونٹ دوم

- ۱۔ مرکب حروف
- ۲۔ مفرد حروف
- ۳۔ اعراب (مد، زیر، زبر، پیش، تشدید، جزم وغیرہ)

یونٹ سوم

- ۱۔ دو حرف الفاظ
- ۲۔ سہ حرفی الفاظ
- ۳۔ چار حرفی الفاظ
- ۴۔ پانچ حرفی الفاظ
- ۵۔ سا بے اور لاحقے

یونٹ چہارم

- ۱۔ الفاظ کی اقسام
- ۲۔ کلمہ، اسم، فعل اور حرف کی تعریف اور اقسام
- ۳۔ متضاد الفاظ
- ۴۔ مترادف الفاظ

معاون کتب

۱۔ اُردو زبان و قواعد	شفیع احمد صدیقی
۲۔ درس بلاغت	قومی کونسل برائے فروغ اُردو
۳۔ قواعد اردو	مولوی عبدالحق
۴۔ آئین اردو	عبدالصمد بلوی
۵۔ اُردو زبان و قواعد	رشید حسن
۶۔ اُردو املا	رشید حسن خان
۷۔ نقش و نگار اُردو	ایم این قریشی، پونجھی
۸۔ کوہ نور	ایم این قریشی، پونجھی
۹۔ نقطے اور شوٹے	شامل لعل کالرا (عابد پٹاوری)

Note for Internal Examination Paper setter:

The question paper shall consist of two sections section A and section B.

(The Internal Assessment Test shall consist of 15 marks)

Section A (5x1=5)

will consist of 7 very short answer type questions, out of which the candidate will be required to answer any five. Each question will carry one (01) mark.

Section B (5x2=10)

will consist of 4 long answer-type questions from the first two units, out of which the candidate will be required to answer any two questions. Each question will carry five (05) marks.

Note for External Examination Paper setter:

The question paper shall consist of two sections: Section A and Section B.

Section A (4x3=12)

Four (04) short answer questions representing all units/ syllabi i.e. one question from each unit. Each question shall be of three (03) marks (All Compulsory).

Section B (12x4=48)

Eight (8) long answer questions (four to be attempted) representing whole of the syllabi i.e. two questions from each unit. Each question shall be of twelve (12) marks.